



FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## OPEN POSITION ANNOUNCEMENT

- Position:** School Age Education & Day Camp Director (FT)
- Locations:** Rite-Hite Family YMCA Region & Right-Hite Day Camp
- Reports to:** Director of School Age Education & Director of Day Camp
- Wage Range:** Starting Salary \$40,000 (based on education and experience)

**Major Responsibilities:**

- Responsible for the daily administration of the School Age Education & Day Camp programs and their activities at the various sites
- Ensure School Age Education and Day Camp Programs are operating in accordance with the Youngstar and Wisconsin Department of Children and Families rules and regulations for Child Care and Day Camps
- Hire, onboard, train, manage, and evaluate staff to achieve desired program outcomes; nurture and role model leadership skills in high performing "A" level team members through career development plans
- Practice strong fiscal stewardship through the development and monitoring of an approved annual budget with recommended adjustments
- Develop and monitor implementation age-appropriate curriculum and activities that are in keeping with all association and YMCA of USA guidelines
- Promote partnerships with families and community members by addressing concerns and communicating program/site objectives
- Assist with development and execution of strategic planning to support increased program quality and growth

**Qualifications:**

- Must be at least 21 years of age
- Preferred candidate will have a Bachelor's degree in Child Development, Education, Sports and Recreation or related field from an accredited college/university, course work includes six credits in early childhood education (Registry level 12 or higher)
- 3+ years working in an organized children's program
- 3+ years of supervisory experience
- Must possess or attain within 60 days of hire the following certifications: CPR PRO, AED, First Aid, Shaken Baby Prevention
- Must be able to work outside in various temperatures and be able to stand/walk for long periods of time
- Must have a current driver's license and reliable transportation

**Benefits:**

Excellent benefits include health/dental/life insurance, 12% fully paid retirement plan, free membership and discounted YMCA child care and other programs. The incumbent will exhibit the core values of caring, honesty, respect, and responsibility in all aspects of their work with the YMCA.

**Deadline:** January 5, 2017

**Apply Online:** <https://apply.ymcamke.org>