



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## OPEN POSITION ANNOUNCEMENT

Our mission and core values are brought to life by our culture. It's who we are, who we aspire to be and how we show up every day. **We are cause-driven.** We don't just show up, we show up with purpose. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you.

**Join us and help transform lives!**

**Now Hiring:**

***Director of Information Technology***

**\*\*\*OPEN TO INTERNAL CANDIDATES ONLY\*\*\***

**Wage:**

Based on education and experience

**Location(s):**

Downtown YMCA-Association Offices

**Responsibilities:**

- Collaborate with senior management to design and implement short- and long-term strategic plans to ensure infrastructure capacity meets existing and future requirements and establish policies, procedures and training plans to administrate such infrastructure.
- Supervise and lead IT Staff including hiring, coaching, performance, goal setting and corrective action.
- Assess and communicate risks associated with IT investments.
- Develop, track, and control the information technology annual operating and capital budgets.
- Manage operational costs; conduct near- and long-term financial forecasts.
- Conduct research and make recommendations on products, services, protocols, and standards in support of all infrastructure procurement and development efforts.
- Manage and set priorities for the design, maintenance, development, and evaluation of all infrastructure systems, including LANs, WANs, Internet, intranet, security, wireless implementations, etc.
- Prepare RFPs, contracts, scope of work reports, and other documentation for technology projects and negotiate with vendors, outsourcers, and contractors to secure infrastructure-specific products and services.
- Assist with the planning and deployment of security measures.
- Test network and server performance and provide network performance statistics and reports; develop strategies for maintaining network and server infrastructure.
- Direct development and execution of an enterprise-wide disaster recovery and business continuity plan.
- Practice IT asset management, including maintenance of component inventory and related documentation.
- Must exhibit the core values of caring, honesty, respect, and responsibility in all aspects of their work with the YMCA.

**Qualifications:**

- Four-year university degree or college diploma in the field of computer science.
- Six years' experience managing and delivering infrastructure design and operational excellence.

*The Y is the nation's leading nonprofit committed to strengthening communities through youth development, healthy living and social responsibility*

**Equal Opportunity Employer  
THE YMCA WELCOMES A  
DIVERSE WORKFORCE**

- Five years successful leadership of an infrastructure team; demonstrated leadership and personnel/project management skills.
- Certifications in Microsoft System Administration, ISACA, CompTIA, and CISSP preferred.
- Ability to prioritize and execute tasks in a high-pressure environment and make sound and logical decisions in emergency situations.
- Exceptional knowledge of service and application delivery; strong customer service orientation.
- Strong interpersonal, written, and oral communication skills;
- Highly self-motivated and directed.
- Proven analytical and problem-solving abilities and a keen attention to detail.
- Experience working in a team-oriented, collaborative environment.
- Sitting for extended periods of time, dexterity of hands and fingers to operate a computer keyboard, mouse, power tools, and to handle other computer components.
- Occasional inspection of cables in floors and ceilings; lifting and transporting of moderately heavy objects, such as computers and peripherals.

**Benefits:**

- 12% Fully Paid Retirement Plan (following 2 year vesting period)
- 403b Retirement Savings Plan
- Comprehensive Health/Dental/Life Insurance
- Supplemental Insurance Options
- Free Individual Membership or Household Membership to all YMCA Locations
- Discounted YMCA Programs
- Discounted YMCA Child Care
- Discounted YMCA Camp

**\*Apply Online:**     <https://apply.ymcamke.org>

\*Note: The review process will begin immediately and will continue until the position is filled.