



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

OPEN POSITION ANNOUNCEMENT

Join the Y and help us to Transform Lives!

Our mission and core values are brought to life by our culture. It's who we are, who we aspire to be and how we show up every day. **We are cause-driven.** We don't just show up, we show up with purpose. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you.

Now Hiring:

Licensed Program Coordinator Before/After School Care Program and Day Camp (FT)

Wage:

Starts at \$11.00 (based on meeting minimum education requirement and experience)
Range increases in correlation to education and experience

Hours:

Monday-Friday, between 6:30 AM and 6:15 PM depending on region requirements

Location(s):

South Milwaukee, St. Francis, surrounding Milwaukee area

Responsibilities:

- Assist the director in the overall development of the School Age Education and Day Camp Programs
- Ensure that the care of the participants is a key priority through direct supervision of the School Age and Day Camp Programs; be in ratio as needed
- Supervise and support staff in the absence of the Direct; monitor staff and child files for region
- Demonstrate a positive and caring attitude with children, staff, parents, and community members
- Understand and follow all state DCF Child Care and Day Camp licensing standards, Youngstar, and YMCA policies/manuals
- Attend and assist in planning and leading staff meetings, training sessions, other required meetings and evaluation of staff members

Qualifications:

- At least 21 years of age with documentation of high school diploma/equivalent
- 1 year of supervisory or administrative experience in an organized children's program
- Preferred candidate: bachelor's degree in education, outdoor education, recreation, social work, or child development, or other related field OR minimum of 80 hours of Early Childhood classes with documentation or completed at least 6 credits in elementary education, child guidance or child development (Registry Level meets job requirement)
- Willing to obtain and maintain or currently possess: CPR PRO/First Aid/ Shaken Baby Certifications
- Must have a current driver license, automobile insurance and reliable transportation
- Bilingual-Spanish preferred

Benefits:

- 12% Fully Paid Retirement Plan (following 2 year vesting period)
- 403b Retirement Savings Plan
- Comprehensive Health/Dental/Life Insurance
- Supplemental Insurance Options
- Free Individual Membership or Household Membership to all YMCA Locations
- Discounted YMCA Programs
- Discounted YMCA Child Care
- Discounted YMCA Camp

Deadline:

November 14, 2018

Apply Online:

<https://apply.ymcamke.org>

The Y is the nation's leading nonprofit committed to strengthening communities through youth development, healthy living and social responsibility

**Equal Opportunity Employer
THE YMCA WELCOMES A
DIVERSE WORKFORCE**