



FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

OPEN POSITION ANNOUNCEMENT

Position: Off Site Sports Coordinator-PT

Locations: Off-Site Sports-IDEAL School

Reports to: Program Director

Wage Range: \$9.50 – 10.25 per hour (based on experience)

Major Responsibilities:

- Responsible for modeling the four core values of Caring, Honesty, Responsibility and Respect.
- Collaborate with center leadership and staff to ensure that daily care of members, participants and volunteers is a key priority by providing excellence and consistency in service through the direct supervision of program staff and volunteers.
- Support the Program Director to manage center staff and programs by providing direction, leadership and support.
- Develop and promote programs and/or services, and support quality program delivery through staff excellence in an effort to achieve programmatic outcomes.
- Assist Program Director to hire, train, schedule, manage and evaluate staff in an effort to achieve the desired program outcomes. Nurture and role model leadership skills in high performing "A Level" team members.
- Communicate, connect and build relationships with participants and families; respond to inquiries and/or concerns of participants.
- Strictly adhere to all department policies and procedures related to safety and conduct rules and other regulations.
- Represent and articulate the association's mission and program to individuals, businesses and communities.
- Accountable to the Program Director for execution of association policies and procedures at center(s).

Qualifications:

- A minimum of 1 year of educational or recreational program experience and/or college course work
- High School Diploma or equivalent is required
- Should have a positive history of leadership in the areas of staff and volunteer supervision
- CPR PRO/AED/O2/FA required within 3 months of hire

Benefits:

Excellent benefits include health/dental/life insurance, 12% fully paid retirement plan, free membership and discounted YMCA child care and other programs. The incumbent will exhibit the core values of caring, honesty, respect, and responsibility in all aspects of their work with the YMCA.

Deadline: January 14, 2019

Apply Online: <https://apply.ymcamke.org>