

# Government Shutdown--Employees

Question	Current Member
<b>Who is affected?</b>	All <b>current</b> members and program participants who are employees of the Government affected by the shutdown, not currently receiving a paycheck.
<b>What is the YMCA offering</b>	The YMCA will adjust the fees incurred (Membership- 100%, Program-40%), for current participants, who are not receiving a paycheck, to allow for continued YMCA participation, while the government is shutdown. Members will not be responsible for any dues waived during the shutdown period for Programs and Membership. Additionally, the Y will work with families in our Child Care programming to postpone payment due dates until the government reopens.
<b>How long will this be available?</b>	Beginning immediately, a government employee may request suspension of their fees, with appropriate documentation. We will immediately suspend all new charges to their account. This suspension will remain in effect until the government resumes payroll distribution. At this time, the scholarship will be lifted and all new fees incurred on the account will be the member's responsibility, once again.
<b>How do I verify the validity?</b>	Any <b>CURRENT</b> member/program participant who indicates they are a part of the government shutdown and are not receiving a paycheck will need to show a government ID. New Memberships/Participants are not permitted to take advantage of this Program. It is open only to those currently members or participants of our YMCAs.
<b>What's the next step after verification of eligibility?</b>	Please refer to the steps below.
<b>Membership</b>	After verifying eligibility, push out process date and adjust off February payment with the Adjustment "Temporary Hardship Government-Membership" Submit a COMPLETED Temporary Hardship Form to Lisa Weber
<b>Program (Available on Sports and Aquatics programming)</b>	After verifying eligibility, register for requested program and use the adjustment, "Temporary Hardship Government-Sports" or "Temporary Hardship Government-Aquatics" which will take off 40% of the dues Submit a COMPLETED Temporary Hardship Form to Lisa Weber
<b>Child Care- ECE, Before &amp; After School</b>	Completed Temporary Hardship Assistance Form, and provide a copy of a valid U.S. Government Employee ID. Please forward information to A/R Team at AO – Attention Anjye. This can be sent interoffice. Participant will be notified by A/R/ team within the week.

# Temporary Hardship Assistance

Member Number: \_\_\_\_\_ Date: \_\_\_\_\_

Primary Member Name: \_\_\_\_\_

I am requesting a temporary suspension of my fees due to a temporary hardship. I understand that I am not going to be responsible for fees incurred during this time, when the hardship allowance is terminated.

I also understand that the privileges of the YMCA of Metropolitan Milwaukee that were available to me at the time the Hardship allowance is requested, will still be available to me during this time of suspension.

Upon the expiration of this assistance, I will be responsible for all new fees which are incurred.

Expiration Date: *When the Government Shutdown Ceases.*

\_\_\_\_\_  
Member's Signature Date

-----Office Use Only-----

*Please complete to validate eligibility: (DO NOT keep a copy of the paycheck)*

*Government ID Recipient:* \_\_\_\_\_

*Relationship to Primary Member:* \_\_\_\_\_

*Organization:* \_\_\_\_\_

*Please submit to Lisa Weber after processing. Failure to submit will result in loss of adjustment.*

\_\_\_\_\_  
*YMCA Employee Verifying Eligibility*

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