



FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

## OPEN POSITION ANNOUNCEMENT

**Join the Y and help us to Transform Lives!**

Our mission and core values are brought to life by our culture. It's who we are, who we aspire to be and how we show up every day. **We are cause-driven.** We don't just show up, we show up with purpose. **We are welcoming:** we are open to all. We are a place where you can belong and become. **We are genuine:** we value you and embrace your individuality. **We are hopeful:** we believe in you and your potential to become a catalyst in the world. **We are nurturing:** we support you in your journey to develop your full potential. **We are determined:** above all else, we are on a relentless quest to make our community stronger beginning with you.

### **Now Hiring:** ***Fitness Director (FT)***

**Wage:**

\$32,000-\$35,000 (based on experience)

**Location(s):**

Rite Hite YMCA

**Responsibilities:**

- Manage the fitness center and fitness staff in the following program areas: Wellness Appointments, FitPath, Fitness Center Classes and the Wellness Challenge series
- Manage Personal Training portfolio by providing direction, leadership, support and efficiencies through planning, managing evaluations, quality standards, risk management and administrative standardization as strategically directed by the Center Leader and in collaboration with the SME of fitness and personal training.
- Develop and manage the annual budget for the fitness and personal training departments resulting in achieving enrollment and fiscal targets.
- Assist in the development and implementation of the fitness, group exercise and personal training communication and marketing plan and strategies.
- Collaborate with Center Leadership, SMEs, respective cabinet, and Corporate Wellness Sales to ensure consistency and quality of program delivery and content.
- Oversee the recruitment of wellness staff and personal trainers by fostering relationships with class participants and representing the Y at special events.
- Ensures fitness and personal training programming are conducted in an environment that encourages relationship development, engagement, optimal member success and staff are trained and prepared to achieve the desired program outcomes.
- Identify fitness portfolio repairs and issues and communicate with equipment techs and facility staff to resolve issues regarding equipment and cleanliness, etc.
- Lead fitness center activities, external programs, staffing and follow annual standards that achieve outcomes, which are reviewed and verified through audits, surveys, and follow-up.
- Responsible for strict adherence to, and annually review, all Association Fitness relevant program policies and procedures related to safety and conduct rules and other regulations including certifications such as CPR, First Aid, and First Responder.
- All other duties as assigned.

*The Y is the nation's leading nonprofit committed to strengthening communities through youth development, healthy living and social responsibility*

**Equal Opportunity Employer**  
**THE YMCA WELCOMES A**  
**DIVERSE WORKFORCE**

**Qualifications:**

The candidate must hold a Bachelor's degree, or equivalent education/experience, with a minimum of 3-5 years of successful fitness program and staff management preferred; a background in group exercise and 1-3 years personal training is preferred. Demonstrated experience in staff leadership, fiscal management including budget development and operational procedures.

**Skills and Abilities:**

- Proven ability to display initiative, good judgment and ability to make decisions independently
- Demonstrate written and verbal communication skills; public speaking, capacity to prepare reports, conduct training programs, create policies and guideline, proven financial development experience and skills
- Competent computer skills; Windows environment
- High level of knowledge and demonstrated competence in the areas of Health & Wellness programming.

**Supervisory Responsibilities:**

Directly supervises employees and volunteers in accordance with the organization's policies, mission and applicable laws. Responsibilities include member engagement, interviewing, hiring and training employees, planning, assigning and directing work, appraising performance; rewarding and disciplining employees; addressing complaints and resolving problems.

**Benefits:**

- 12% Fully Paid Retirement Plan (following 2 year vesting period)
- 403b Retirement Savings Plan
- Comprehensive Health/Dental/Life Insurance
- Supplemental Insurance Options
- Free Individual Membership or Household Membership to all YMCA Locations
- Discounted YMCA Programs
- Discounted YMCA Child Care
- Discounted YMCA Camp

**Deadline:****March 15, 2019****Apply Online:****<https://apply.ymcamke.org>**