OPEN POSITION ANNOUNCEMENT

Join the Y and help us to Transform Lives!

Our mission and core values are brought to life by our culture. It's who we are, who we aspire to be and how we show up every day. **We are cause-driven.** We don't just show up, we show up with purpose. **We are welcoming**: we are open to all. We are a place where you can belong and become. **We are genuine**: we value you and embrace your individuality. **We are hopeful**: we believe in you and your potential to become a catalyst in the world. **We are nurturing**: we support you in your journey to develop your full potential. **We are determined**: above all else, we are on a relentless quest to make our community stronger beginning with you.

Now Hiring:
Gymnastics Program Manager (Full-Time)

POSITION SUMMARY:
Under the direction of the Branch Executive, the Gymnastics Program Manager is accountable for the direct leadership and sound operations of the gymnastics program. The Gymnastics Program Manager initiates, manages and enhances all elements of gymnastics programming as well as ensures that staff development, coaching and training are key components of program delivery. Responsibility includes both the growth and expansion of the competitive gymnastics team and the growth of the recreational program. The Gymnastics Program Manager will be in direct service coaching a minimum of 25% of their time and will be expected to travel to gymnastics meets throughout the competitive season including State and Nationals.

Wage:
$32,000 annually (based on experience)

Hours:
Varies-Daytime, Evenings and Weekends

Location(s):
- Rite-Hite Family YMCA (9250 N. Green Bay Rd., Brown Deer, WI)
- YMCA Gymnastics Center (6140 W. Executive Dr., Mequon, WI)

ESSENTIAL FUNCTIONS:
- Recruit, hire, train, develop, schedule and manage a high performing staff team focused on providing exceptional service and instruction.
- Review and evaluate staff performance.
- Ensure programs comply with YMCA and WIAA standards and methods of operation.
- Monitor and evaluate delivery and effectiveness of programs to continually strive to attain the highest possible level of program quality.
- Build and expand program enrollment and participation.
- Respond to all member and community inquiries and concerns in a timely manner.
- Communicate program information, changes and needs in a timely manner to supervisor and branch staff.
- Provide written and verbal communication to all team parents and coaches for clear understanding of practices, travel and YMCA team guidelines.
- Maintain complete familiarity with all risk management procedures and policies.
- Maintain program area and equipment in an orderly, clean and safe condition; reporting and irregularities to maintenance personnel.
- Serve as a member of the branch management team performing specific duties which support the overall success of branch operations.

- Communicate information promptly to all branch leadership and departmental staff.
- Attend all applicable training and conferences to further professional development.
- Must exhibit the core values of caring, honesty, respect, and responsibility in all aspects of work with the YMCA.

QUALIFICATIONS:
- Minimum of 21 years of age
- Relevant department experience in sport; gymnastics team head coaching experience preferred
- Previous experience supervising staff

Benefits:
- 12% Fully Paid Retirement Plan (following 2 year vesting period)
- 403b Retirement Savings Plan
- Comprehensive Health/Dental/Life Insurance
- Supplemental Insurance Options
- Free Individual Membership or Household Membership to all YMCA Locations
- Discounted YMCA Programs
- Discounted YMCA Child Care
- Discounted YMCA Camp

Deadline: July 24, 2019

Apply Online: **https://apply.ymcamke.org**

The Y is the nation's leading nonprofit committed to strengthening communities through youth development, healthy living and social responsibility

Equal Opportunity Employer
THE YMCA WELCOMES A DIVERSE WORKFORCE